



BY THE BUSINESS FOR THE BUSINESS

Manufacturers Group

Terms of Reference

03 November 2016

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The manufacturers group is led by Businesses for businesses, Facilitated by Leicester City Council (subject to review).

Purpose of the LTH-Forum:

The Purpose of the Leicestershire Textiles Hub is to:

- Act as interim industry voice and ambassadors for the Textiles Industry
- Assist in growing the group membership and engagement
- Collectively addresses the common issues and instigate series of suitable interventions
- Assist in the development of Business Support Programmes for the Textiles Industry, aiming to achieve improvements in:
 - local business practices including ethical compliance
 - Sector image
 - Skills Development
 - Supply Chain Development
- Agree and Develop future models for legal and governance structure for representing the Fashion and Textiles industry of Leicester and Leicestershire

Role of the LTH-Forum

The forum is new and still at the developing stage. It has been agreed at this stage that role of the LTH Forum would include:

- Development of common goals and visions of the group
- Development of Textiles related Programmes ensuring it reflects the needs of the wider Textiles Sector
- Development and promotion of Leicestershire Textiles Hub as a single platform that represents good businesses of Leicester and Leicestershire
- Growing the Business Community of LTH
- Peer to Peer Support
- Supports initiatives of strategic partners developing programmes to address Ageing Workforce
- Supply Chain Development
- Be the ambassadors of Textiles Industry
- Adhering to and promoting good ethical practices
- Supports an environment where members are working and learning together
- Be part of showcasing positive image of the Textiles sector
- Appoints Forum Chair and the Deputy Chair of the group
- Be the Voice of the industry

Behaviours and Commitment:

The Forum is a formal platform that represent the Fashion and Textile industry of Leicester and Leicestershire. As such, the members are required for certain commitments including:

- Representing an Ethical business from Textiles Sector
- Be prepared to produce suitable evidence of compliance as and when requested
- Committed to Textiles Sector Development within the LLEP Area
- Attend regular Forum meetings / Arrange a representative

- Promote Leicestershire Textiles Hub and the various programmes that are developed under LTH umbrella, including the membership to the group
- Be actively involved in the discussions, making suggestions for future agenda items, needs for speakers, etc
- Self-responsibility: taking responsibility and accounting for their actions, having mutual trust and respect
- Equity/Democracy: every member being treated justly and having a fair say in how things are run
- Solidarity: supporting each other towards common goals.

Forum membership

The forum meetings are not the public meetings; instead these are the meeting of agreed forum members and/or their representatives. It is expected:

- The attendance would be by Invitation only, initially by Leicester City Council and then at the request of the Chair and/or Deputy Chair
- Chair and Deputy Chair are appointed through members voting on annual basis
- Any members wishing to resign should notify the Chair
- All involvements/comments/responses to the media about the Forum will be made by the Chair, unless previously agreed with the Chair

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Officer to contact:

Altaf Ahmed, Business Investment Manager, Leicester City Council

Email: altaf.ahmed@leicester.gov.uk

Telephone: 0116 454 2929